{forte}



Merchant Services Application and Agreement

PLEASE REMIT APPLICATION TO: (OVERNIGHT DELIVERY RECOMMENDED)

BE SURE TO INCLUDE THE FOLLOWING MATERIALS:

VOIDED CHECK FROM SETTLEMENT ACCOUNT

BUSINESS FORMATION DOCUMENTS (DBA, ARTICLES OF INCORPORATION, ETC.)

THE FOLLOWING ADDITIONAL DOCUMENTATION MAY BE REQUIRED:

TWO MONTHS BANK STATEMENTS

FINANCIAL STATEMENTS

Version 3-2013 V- eCheck / CC MSAA Page 1



Merchant Services Application and Agreement



Merchant Information										
DBA / Outlet Name				Corporate Name (If Different Than DBA)						
Physical Street Address: (No P.O. Box)				Address:						
City	State	Zip		City		State	Zip			
Phone:	Fax:			Phone:		Fax:				
Customer Service Phone Number (Required For All Merchants)				Web Site Address: (Required For Internet Merchants)						
Primary Contact - System Administrator				Billing Contact Same as Primary Contact.						
Name:				Name:						
Business Phone:	Mobile Phor	ne:		Business Phone:	iness Phone: Mobil			obile Phone:		
E-mail:				E-mail:						
Business Profile										
Type of Closely-Held Corp. Ownership: Sole Proprietorship	Publicly-He			mited Liability Corp. ax Exempt / Non-Profit Organizatio	Government Other:	Government Federal / State / Local				
Years In Business:		Partnership General / Limited Tax Exempt / Non-Profit Org Of Locations: Length Of Current Owr								
Location Of Business: Office Suite Retail Storefront Private Residence Other (Specify):										
Type Of Business:	Netali	Otorenoni		i iivate residence	Other (op	ecity).				
Has Merchant Or Any Principal Disclosed Herein Filed Bankruptcy Or Been Subject To Involuntary Bankruptcy? Yes No										
If Yes, Explain:										
Settlement Bank Acco	ount Infor	mation	1							
Transit Routing / ABA Number (9 Digits):				DDA / Checking Account #:						
Alternate Bank Accou	ınt For Bi	lling								
Transit Routing / ABA Number (9 Digi	ts):	DDA / Checking Account #:								
Owner / Officer Inform	nation									
Owner / Officer Name:			% Ownership	Owner / Officer Name:			% Ownership			
Social Security #: Telephone #:			Social Security #: Telephone		Telephone #	ephone #:				
Address:	'			Address:	1					
City: Sta	ate: Zip:		Years There	City:	State:	Zip:		Years There		
Driver's License #:	Date Of	Birth:	Own/rent:	Driver's License #:		Date Of Birth	า:	Own/rent:		
E-mail Address:	E-mail Address:									
Application ID:	ISO ID			E USE ONLY Sales Rep:	Bra	ınding ID:				

Products Requested (Check All That Apply)										
		Fransporter Direct Billing	Secure Webpay Soft Terminal Other – Specify							
Estimated Monthly ACH / e-Check and Credit Card Volume										
Will You Be Using ACH To If Yes, Complete Below.	o Collect Funds?	Yes No	Will You Be Using <i>Credit</i> If Yes, Complete Below.	Cards To Collect Funds?	Yes No					
Average Sale \$	Maximum Sale \$	Monthly Sales \$	Average Sale \$	Maximum Sale \$	Monthly Sale \$					
Please Specify The Produ	icts / Services That You Will	Be Collecting for via ACH .	Please Specify The Products / Services That You Will Be Collecting for via Credit Cards.							
Will You Be Using ACH To If Yes, Complete Below.	o Disburse Funds?	Yes No	Transaction Types How Will You Be Obtaining Authorization For Your Transactions? (Please Indicate By Filling In The Percentages.) ———————————————————————————————————							
Average Disbursement \$	Maximum Disbursement \$	Monthly Disbursements \$	% Face-to-face% Internet Orde	% Single% Recurring						
Please Specify The Paym	ents That You Will Be Disbun, Vendor Payments, etc.)	ursing Via ACH .	% Mail Order (ARC)% Total% Telephone Order (TEL)% Fax (PPD / CCD)% Total							
Fees										
Credit Card Processing Fees Swiped: % Keyed: % Interchange + Dues + Assessments + BPS Authorization And Settlement Per Item: CC Monthly:										
ACH Processing Fees Monthly Statement: \$ Per Transaction: \$ Returned Fee: \$ Discount Fee: %										
NSF Fee Rebate Program Do Not Collect NSF Fees Collect \$ Per NSF Item % Rebate										
Verification And Authentication Services (Check All That Apply) ATM Verify \$ Per Item Estimated ATM Verify Volume: NCN Verify \$ Per Item ID Verify \$ Per Item										
Other Fees Gateway: \$ (Pe ACH & Credit Card Chargeback Fee: \$	r Month) \$ (Per Iter (Per Occurrence) E	·	onthly) Set-up Fee: \$ Per Occurence, Greater Tha	(One-Time) Other:	(Per Occurence)					
Personal Guaranty										
I/We hereby guarantee to Forte Payment Systems, its successors and assigns, the full, prompt, and complete performance of Merchant and all of Merchant's obligations under the Merchant Services Application and Agreement (the "Agreement"), including but not limited to all monetary obligations arising out of Merchant's performance or non-performance under the Agreement, whether arising before or after termination of the Agreement. This guaranty shall not be discharged or otherwise affected by any waiver, indulgence, compromise, settlement, extension of credit, or variation of terms of the Agreement, unless specifically discharged or amended. I/We understand that my/our obligations are independent of Merchant's obligations. I/We understand that I/we have no right to enforce a remedy which Forte now has or may later have against merchant nor to participate in security now or later held by Forte. I/We hereby waive any notice of acceptance of this guaranty, notice of non-payment or non-performance of any provision of the Agreement by Merchant, and all other notices or demands regarding the Agreement. I/We agree to promptly provide to Forte Payment Systems any information reasonably requested by Forte Payment Systems from time to time concerning my/our financial condition(s), business history, business relationships, and employment information. I/We have read, understand, and agree to be bound by the Terms & Conditions provided to Merchant and those terms and conditions contained in the Merchant Application and Agreement.										
Primary Guarantor		, an Individual	Name Printed		Date					
Secondary Guarantor		, an Individual	Name Printed		Date					
		cceptance of Ter								
This Merchant Services Application and Agreement ("MSAA"), along with the Terms and Conditions attached hereto, serves as the Merchant Agreement by and between Forte Payment Systems ("Forte") and the Merchant named above ("Merchant" "you"). A copy of the Terms and Conditions, version number has been provided to you. As a duly authorized signatory of Merchant, the undersigned certifies the following: 1) You have received a copy of the Terms & Conditions and that Merchant agrees to be bound by all terms and conditions contained therein and as may be modified or amended in compliance with those terms; 2) You understand that IF MERCHANT SUBMITS A TRANSACTION TO FORTE HEREUNDER, MERCHANT WILL BE DEEMED TO HAVE ACCEPTED THE MERCHANT SERVICES TERMS & CONDITIONS; 3) All information provided in this MSAA and supporting documents is true and accurate; 4) Merchant authorizes Forte to debit and/or credit the account(s) listed above, or other accounts maintained by Merchant, for any amounts owed in accordance with the MSAA and the Terms and Conditions; 5) Merchant authorizes Forte to order a credit report on Merchant and/or any affiliate that is listed on the MSAA or any supporting document; 6) Merchant will use the Verification and/or Authentication Services provided by Forte for a purpose that is permissible under section 604(a) of the Fair Credit Reporting Act and that Merchant will follow proper procedures for adverse action notification to its customers, as provided in Appendix B to the Terms and Conditions. Signature: Date: Signature: Date:										
Printed Name:	rinted Name: Title:			Printed Name:						

MERCHANT SERVICES TERMS AND CONDITIONS

1. GENERAL

Forte Payment Systems, ("Forte") and its affiliates provide transaction processing services including but not limited to Automated Clearing House ("ACH"), Credit and Debit Card processing, account verification and customer identification (the "Services") to Forte's customers ("Merchant(s)") engaged in the business of selling goods or services. The Merchant Services Application and Agreement ("Agreement") consists of these Terms and Conditions and all attachments hereto, including but not limited to all appendices, addendums and the Merchant Services Application and is made by and between Forte Payment Systems, Inc. ("Forte") and Merchant. Under the terms of the Agreement, Merchant will be furnished with the products and services described herein which are selected by

(collectively and individually, as applicable, the "Services").

2. USE LICENSE.

- 2.1 Forte hereby grants to Merchant a non-exclusive and nontransferable license to access and use the Services contracted for under this Agreement and Merchant hereby accepts such license and agrees to utilize and access the selected Services in accordance with the practices and procedures established by Forte.
- 2.2 Merchant may use the Services (a) for its own internal business purposes and operations, and/or (b) as a service provided to its customers, unless otherwise notified by Forte. **2.3** No license or right to reproduce, translate, rearrange, modify, enhance, display, sell, lease, sublicense or otherwise distribute, transfer or dispose of any of Forte's Proprietary Property, as defined in Section 3 below, in whole or in part, is granted except as expressly provided by these Terms and Conditions. Neither Merchant nor any of its affiliates shall reverse engineer, decompile or disassemble the Proprietary Property.
- 2.4 Nothing in the Agreement shall be construed to provide Merchant with a license of any third-party proprietary information or property.

3. OWNERSHIP

- **3.1** All computer programs, trademarks, service marks, patents, copyrights, trade secrets, know-how, and other proprietary rights in or related to Forte's products and services (the "Proprietary Property"), are and will remain the sole and exclusive property of Forte, whether or not specifically recognized or perfected under applicable law.
- 3.2 Forte shall own all rights, title and interest, including all intellectual property rights, in and to any improvements to the existing Forte products or services and/or any new programs, upgrades, modifications or enhancements developed by Forte in connection with rendering any services to Merchant (or any of its affiliates), even when refinements and improvements result from Merchant's request. To the extent, if any, that ownership in such refinements and improvements does not automatically vest in Forte by virtue of Merchant's agreement to these Terms and Conditions or otherwise, Merchant hereby transfers and assigns (and, if applicable, shall cause its affiliates to transfer and assign) to Forte all rights, title, and interest which Merchant or any of its affiliates may have in and to such refinements and improvements.
- 3.3 All reference to any of Forte's service marks, trademarks, patents or copyrights, or those of Forte's partners or vendors, shall be made in compliance with the requirements, including

periodic updates thereto, as provided at http://www.achdirect.com/resources/trademark.asp.

4. TRANSACTION PROCESSING SERVICES.

- **4.1 Accepting Transactions.** Forte shall accept Transactions on a 24-hour basis. Transactions received after the designated cutoff time will be included in the next day's processing. Forte is responsible only for processing Transactions that are received by Forte in the proper format, pre-approved by Forte and on a timely basis.
- **4.2 Processing Limits.** Forte may impose a cap on the number or dollar amount of Transactions it will process for Merchant. These limits may be changed by Forte from time to time, upon notice to Merchant. If Merchant exceeds the established limits, Forte may temporarily suspend Transaction processing or temporarily hold the funds that are in excess of the established limits.

4.3 Receiving Reports and Transaction Result Files.

Merchant is responsible for communicating with Forte's Host Processing System to receive daily reports and/or transaction result files. Forte is under no obligation to transmit this data to Merchant.

4.4 Modifying Transactions.

- 4.4.1At Merchant's request, Forte will make reasonable efforts to reverse, modify, or delete a Transaction after it has been submitted by Merchant prior to being submitted to the applicable Transaction Network. All requests must be made by an individual pre-authorized by Merchant to make such requests, and delivered to Forte.
- 4.4.2 Merchant agrees that Forte will not be held responsible for any losses, directly or indirectly, incurred by Merchant or other third parties as a result of Forte's inability to accomplish the requested modification or deletion before the Transaction has been submitted to the applicable Transaction Network. Further, Merchant acknowledges that once a Transaction is submitted to the applicable Transaction Network, it cannot be modified or deleted.
- 4.5 Rejecting, Delaying or Returning Transactions. Forte may reject, delay or return any Transaction without prior notification to Merchant for any reason permitted or required under any applicable Rules, Regulations or if Forte has reason to believe such Transaction is fraudulent or improperly authorized. Forte shall have no liability to Merchant by reason of the rejection, delay or return of any such Transaction. Forte shall make available to Merchant details related to any such Transaction and Forte may retransmit a returned or rejected Transaction at Merchant's request, but shall have no obligation to do so.

4.6 Reserve Account.

4.6.1 Forte may require a security deposit or "Reserve Account" to process transactions for Merchant. The Reserve Account may be used by Forte to offset any returned items, chargebacks, fees/fines, billing or other Merchant obligations to Forte that Forte is unable to collect from Merchant. Should Forte determine that a Reserve is required, Merchant shall be provided notice in writing. Merchant and Merchant's guarantor hereby grant Forte a security interest in all said accounts and authorizes Forte to make such withdrawals at such times and in such amounts as may be necessary under this Agreement. The Reserve amount may be revised based on periodic review of Merchant's transaction volumes, transaction amounts and return ratios resulting in a greater or lesser Reserve amount.

4.6.2 The Reserve Account may be funded through any or all of the following: (a) Direct payment by Merchant; or (b) A percentage of the transactions processed on Merchant's behalf. Merchant and Merchant's guarantor hereby instruct said financial institutions to honor any requests made by Forte under the terms of this provision.

4.6.3 The Reserve funds shall be held by Forte for a minimum of ninety (90) calendar days beyond the date of the last item processed by Forte on Merchant's behalf. In the event Forte has reason to believe that (a) Merchant has acted in a fraudulent manner; or (b) Merchant has not obtained proper authorization for one or more transactions; or (c) Merchant will not be able to meet its obligations to Forte; or (d) that Forte is at risk of incurring additional expenses due to Merchant's actions, Forte may extend the hold on Merchant's Reserve funds up to two (2) years from the last transaction activity date or the maximum time allowed by law. The Reserve Deposit will then be returned to Merchant less any fees and/or any other amounts owed to Forte.

5. CARD PROCESSING SERVICES

5.1 Certain Merchant Responsibilities.

5.1.1 Merchant agrees to participate, and to cause third parties acting as Merchant's agent ("Agents"), to participate, in the Associations in compliance with, and subject to, the by-laws, operating regulations and/or all other rules, policies and procedures of the Associations (collectively "Operating Regulations"). Merchant also agrees to comply with all applicable state, federal, and local laws, rules, and regulations ("Laws"). Without limiting the foregoing, Merchant agrees that it will fully comply with any and all confidentiality and security requirements of the USA Patriot Act (or similar law, rule or regulation), VISA, MasterCard, Discover, and/or Other Networks, including but not limited to the Payment Card Industry Data Security Standard, the VISA Cardholder Information Security Program, the MasterCard Site Data Protection Program, and any other program or requirement that may be published and/or mandated by the Associations. For purposes of this section, Agents include, but are not limited to, Merchant's software providers and/or equipment providers.

5.1.2 If appropriately indicated on Merchant's application attached hereto, Merchant may be a limited-acceptance Merchant, which means that Merchant has elected to accept only certain Visa and MasterCard card types (i.e., consumer credit, consumer debit, and commercial cards) and must display appropriate signage to indicate the same. Forte and its associated credit card Acquirer, Vantiv LLC ("Acquirer") have no obligation other than those expressly provided under the Operating Regulations and applicable law as they may relate to limited acceptance. Merchant, and not Forte or Acquirer, will be solely responsible for the implementation of its decision for limited acceptance, including but not limited to policing the card type(s) accepted at the point of sale.

5.1.3 Merchant shall only complete sales transactions produced as the direct result of bona fide sales made by Merchant to cardholders, and is expressly prohibited from processing, factoring, laundering, offering, and/or presenting sales transactions which are produced as a result of sales made by any person or entity other than Merchant, or for purposes related to financing terrorist activities.

5.1.4 Merchant may set a minimum transaction amount to accept a card that provides access to a credit account, under the

following conditions: i) the minimum transaction amount does not differentiate between card issuers; ii) the minimum transaction amount does not differentiate between MasterCard, Visa, or any other acceptance brand; and iii) the minimum transaction amount does not exceed ten dollars (or any higher amount established by the Federal Reserve). Merchant may set a maximum transaction amount to accept a card that provides access to a credit account, under the following conditions: Merchant is a i) department, agency or instrumentality of the U.S. government; ii) corporation owned or controlled by the U.S. government; or iii) Merchant whose primary business is reflected by one of the following MCCs: 8220, 8244, 8249 –Schools, Trade or Vocational; and the maximum transaction amount does not differentiate between MasterCard, Visa, or any other acceptance brand.

5.2 Merchant Prohibitions.

Merchant must not i) require a cardholder to complete a postcard or similar device that includes the cardholder's account number, card expiration date, signature, or any other card account data in plain view when mailed, ii) add any tax to transactions, unless applicable law expressly requires that a Merchant impose a tax (any tax amount, if allowed, must be included in the transaction amount and not collected separately), iii) request or use an account number for any purpose other than as payment for its goods or services, iv) disburse funds in the form of travelers checks if the sole purpose is to allow the cardholder to make a cash purchase of goods or services from Merchant, v) disburse funds in the form of cash unless Merchant is dispensing funds in the form of travelers checks, TravelMoney cards, or foreign currency (in such case, the transaction amount is limited to the value of the travelers checks, TravelMoney cards, or foreign currency, plus any commission or fee charged by the Merchant), or Merchant is participating in a cash back service, vi) submit any transaction receipt for a transaction that was previously charged back to the acquirer and subsequently returned to Merchant, irrespective of cardholder approval, vii) accept a Visa consumer credit card or commercial Visa product issued by a U.S. issuer to collect or refinance an existing debt, viii) accept a card to collect or refinance an existing debit that has been deemed uncollectable by Merchant, or ix) submit a transaction that represents collection of a dishonored check. Merchant further agrees that, under no circumstance, will Merchant store cardholder data in violation of the Laws or the Operating Regulations including but not limited to the storage of track-2 data. Neither Merchant nor its Agent shall retain or store magnetic-stripe data subsequent to the authorization of a sales transaction.

5.3 Settlement.

Upon receipt of Merchant's sales data for card transactions through Forte's Services, Acquirer will process Merchant's sales data to facilitate the funds transfer between the various Associations and Merchant. After Acquirer receives credit for such sales data, Acquirer will fund Merchant, either directly to the Merchant-Owned Designated Account or through Forte to an account designated by Forte ("Forte Designated Account"), at Acquirer's sole option, for such card transactions. Merchant agrees that the deposit of funds to the Forte Designated Account shall discharge Acquirer of its settlement obligation to Merchant, and that any dispute regarding the receipt or amount of settlement shall be between Forte and Merchant. Acquirer will debit the Forte Designated Account for funds owed to Acquirer as a result of the Services provided hereunder, unless a Merchant-owned account is otherwise designated below. Further, if a

cardholder disputes a transaction, if a transaction is charged back for any reason, or if Forte or Acquirer reasonably believe a transaction is unauthorized or otherwise unacceptable, the amount of such transaction may be charged back and debited from Merchant if settled to Merchant-owned account or debited from the Forte Designated Account if settled to that account.

6. ACH PROCESSING SERVICES.

6.1 Description of Services. Forte shall use information provided by Merchant to send Merchant's ACH Transactions to the ACH Network on Merchant's behalf. For Debit Entries, Forte shall first originate each debit transaction through its ODFI to the ACH Network for withdrawal from the Receiver's account. All funds collected on behalf of the Merchant will be transmitted to a custodial account located with Forte's ODFI and scheduled for settlement to Merchant. For Credit Entries, Forte will submit each Credit Transaction to the end-of-day settlement process and then schedule each transaction for Origination. On the date scheduled, each Credit Transaction is then originated through Forte's ODFI to the ACH Network for deposit to the Receiver's account.

6.2 Holding of Funds.

- 6.2.1The standard hold time of Merchant's funds for settlement of Debit transactions and origination of Credit transactions is four (4) Business Banking Days. Merchant may request a reduction of hold time on Debit and/or Credit Entries by submitting the applicable form provided by Forte and supporting documents. Forte may require separate security safeguards from Merchant to support such a reduction but is under no obligation to grant Merchant's request.
- 6.2.2 Should Forte observe any irregular Transaction or fraudulent activity by Merchant, or as required by law, Forte reserves the right to place a longer hold time without prior written notice to Merchant.

6.3 Settlement and Finality.

- 6.3.1 At the close of each Business Banking Day, Forte will calculate Merchant's Settlement Amount, including all applicable debits, credits, fees and adjustments. In the event the sum total of the Settlement Amount is a non-zero value, Forte will initiate a Settlement transaction to Merchant's Settlement Account. Positive totals will result in a Credit to Merchant's Settlement Account; negative totals will result in a Debit to Merchant's Settlement Account.
- 6.3.2 In the event that a Debit Entry to Merchant's Settlement Account is returned for any reason, all Credit Entries initiated by Merchant may be cancelled or reversed at Forte's discretion.

6.4 Transaction Authorization.

- 6.4.1 <u>Receiver Authorization</u>. Merchant shall obtain authorization from Receiver prior to originating a Transaction to Receiver's account.
- 6.4.2 <u>Retention</u>. Merchant shall retain proof of Receiver's authorization for a period of not less than two (2) years for standard transactions and for a period of five (5) years for health-related transactions from the authorization date or revocation of authorization date and shall provide such proof of authorization to Forte upon request within five (5) business days of the request.
- 6.4.3 <u>Revoked Authorization</u>. Merchant shall cease initiating Transactions to a Receiver's account immediately upon receipt of any actual or constructive notice of that Receiver's termination or revocation of authority. Merchant

may re-initiate Transactions to a Receiver's account only upon receiving new authorization from Receiver.

6.5 ACH Chargebacks.

- 6.5.1 Merchant will be charged a chargeback fee as specified on the MSA, on a per occurrence basis, for every ACH Chargeback posted to Merchant's account.
- 6.5.2 Using limits established by NACHA as a standard for review, Forte reserves the right to suspend and/or terminate Merchant's access to the Services should Merchant's chargeback ratio exceed allowable limits during the span of forty-two (42) consecutive Business Banking Days.
- 6.5.3 Forte will make reasonable efforts to provide Merchant with notice and a time to cure its excessive chargebacks prior to suspending or terminating Merchant's access to the Services.
- 6.5.4 In compliance with the Rules, Merchant authorizes Forte to provide to ODFI and NACHA Merchant's company and contact information as well as transaction details should Merchant's ACH chargeback ratio exceed the allowable limits.
- 6.5.5 Merchant acknowledges Forte's right to reimbursement of any chargebacks or returns that post to Merchant's account that Forte is unable, for any reason, to debit from Merchant's bank account.
- **6.6 NSF Fee Rebate Program.** If Merchant is participating in Forte's NSF Fee collection and rebate program, Forte will attempt to electronic debit an NSF fee, allowable under the laws of Merchant's domiciliary state, from a designated Receiver upon any return of an ACH transaction from that Receiver either for Insufficient Funds (NSF) or Uncollected Funds. Forte shall rebate Merchant a percentage of any such funds successfully collected from Receiver, as established on the MSA.
- **6.7 Identifying Numbers.** Merchant acknowledges that Forte may rely solely on identifying numbers provided by Merchant to determine the bank and account in question for each Transaction even if the numbers identify a bank or account holder that differs from the one Merchant has identified by name.

7.ACCOUNT VERIFICATION AND AUTHENTICATION SERVICES

7.1 Representation by Merchant. Each request for data through the Verification and Authentication Services shall constitute a representation, warranty and certification by Merchant that the data (i) shall be used and disclosed only in accordance with the terms of the Agreement, and in accordance with any applicable Rules or laws; (ii) shall be used solely for the intended use as stated by Merchant on the MSA and that use is in compliance with the permissible uses under the FCRA as provided in the FCRA Requirements Addendum located at http://www.achdirect.com/resources/fair-credit-reporting-act.asp (iii) Merchant will follow proper procedures for adverse action notification to its customers, as provided in the FCRA Requirements Addendum; and (iv) Merchant acknowledges it has implemented security measures to prohibit the unauthorized access to the information provided.

7.2 PERMISSIBLE USES. MERCHANT SHALL USE THE VERIFICATION SERVICES ONLY IN CONNECTION WITH PAYMENTS PRESENTED TO MERCHANT BY ITS CUSTOMERS IN EXCHANGE FOR GOODS OR SERVICES. MERCHANT SHALL NOT RESELL THE VERIFICATION DATA OR SERVICES TO ANY THIRD PARTIES.

7.3 No Retention of Data. Merchant acknowledges and agrees that it shall not retain, store, compile or aggregate the results of verification or authentication inquiries received from Forte except as required by applicable law or to perform its obligations under this Agreement.

8. PRICING AND PAYMENT.

Merchant shall pay for all products and services according to the MSA, and as those fees may be amended by Forte from time to time in accordance with these Terms and Conditions. Fees will differ depending on type of Services and/or level of Services Merchant has requested and may be modified by Forte upon a minimum of ten (10) days' written notice to Merchant. Continued use of the Services after the designated effective date shall be deemed acceptance of the revised fees. 8.1 Fees shall be immediately due and payable by Merchant upon receipt of services unless otherwise agreed upon between the parties. Fees will be automatically debited from Merchant's designated account on the 10th of each month for the prior month's activity unless agreed upon between the parties.

- **8.2** Failure to pay any amount due to Forte within the time period or on the terms set forth in this section shall constitute a material breach of the Agreement by Merchant. Forte shall assess a late fee of one and one-half percent (1½%) per month on all amounts due and payable after the monthly deadline. In addition to imposing such late fees, Forte may elect to terminate Merchant's access to the Services in accordance with Section 22 below. Additionally, a \$25.00 fee shall be assessed for any return of a debit processed to Merchant's account.
- **8.3** Forte shall have the right to offset against any amount payable by Forte to Merchant under any provision of these Terms and Conditions, any amounts owed Forte by Merchant, including chargebacks or returns posted to Merchant's account, or any damages sustained by Forte as a result of Merchant's violation, breach or non-performance of its obligations under these Terms and Conditions.
- **8.4** In the event the funds in Merchant's designated account are insufficient to cover Merchant's obligations, Merchant agrees to submit payment of amounts owing to Forte upon demand and through alternative means. Unless otherwise agreed upon, Forte may debit any alternative account maintained by Merchant for the amounts due and owing without further notice to or approval from Merchant.

9. TAXES.

Merchant is solely responsible for payment of any taxes (including sales or use taxes, transfer taxes, excise taxes, intangible taxes, property taxes, and similar taxes and duties) resulting from Merchant's acceptance of the license granted hereunder and use of Forte's products and services, excluding, however, any taxes payable by Forte as a result of income earned by Forte hereunder. Merchant shall reimburse Forte should Forte be charged for any tax obligation of Merchant. Merchant shall hold Forte harmless from all claims and liability arising from Merchant's failure to report or pay such taxes.

10. REPRESENTATIONS AND WARRANTIES.
10.1 Forte's Representations and Warranties. Forte represents and warrants to Merchant that:

- 10.1.1 Forte's agreement to perform the Services hereunder does not violate any agreement or obligation between Forte and any third party.
- 10.1.2 Forte shall comply with all state and federal regulations regarding the proper treatment of nonpublic consumer information and shall handle Merchant's information and that of its customers with the level of care it does Forte's own Confidential Information.
- 10.1.3 To the best of Forte's knowledge, none of its products or services violates any international, federal, state, or local law or regulation.
- **10.2 Merchant's Representations and Warranties.** Merchant represents and warrants to Forte that:
- 10.2.1 Merchant's agreement to license Forte's products and services and to engage Forte to perform the Services hereunder does not violate any agreement or obligation between Merchant and any third party.
- 10.2.2 To the best of Merchant's knowledge, neither any information delivered by Merchant to Forte in support of the Agreement nor Merchant's performance of its obligations hereunder will infringe on any copyright, patent, trade secret or other proprietary right held by any third party.
- 10.2.3 None of the activities for which Merchant has engaged the services of Forte shall violate any international, federal, state, or local law or regulation. Neither Merchant nor any of its affiliates will use the Forte products and/or services for (i) any unlawful, fraudulent, libelous, defamatory, threatening, abusive or otherwise objectionable usage of any kind, including without limitation any transmissions constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability or otherwise violate any local, state, national or foreign law, including without limitation the U.S. export control laws and regulations.
- 10.2.4 When executed and delivered by Merchant, the agreement with Forte will constitute the legal, valid, and binding obligation of Merchant, enforceable in accordance with its terms.
- 10.2.5 If applicable, Merchant represents and warrants that with respect to all ACH Transactions originated by Forte on behalf of Merchant that (i) each Receiver has authorized the debiting and/or crediting of its account (ii) each Transaction is for an amount agreed by the Receiver and (iii) each Transaction is in all other respects properly authorized (iv) Merchant shall provide proof of authorization for any Transaction to Forte upon request within five (5) Business Banking Days.
- 10.2.6 Merchant agrees to adhere to the several warranties specific to each SEC Code as set forth in the ACH Operating Rules, a copy of which may be purchased through Forte or is available from your local Regional Payments Association or NACHA.

11. CONFIDENTIALITY.

11.1 Merchant's Confidentiality. Merchant acknowledges that the products, services and information relating to Forte's products and services (including without limitation these Terms and Conditions) contain confidential and proprietary information developed by, acquired by, or licensed to Forte (the "Forte Confidential Information"). Merchant will take (and will cause its affiliates to take) all reasonable precautions necessary to safeguard the confidentiality of the Confidential Information. Neither Merchant nor any of its affiliates will make any unauthorized use of the Confidential Information or disclose, in

whole or in part, the Confidential Information to any individual or entity, except to those of Merchant's employees or affiliates who require access for Merchant's authorized use of the products or services and agree to comply with the use and nondisclosure restrictions applicable to the Confidential Information. Merchant acknowledges that any unauthorized use or disclosure by it or any of its affiliates of the Confidential Information may cause irreparable damage to Forte. As such, if Forte becomes aware of Merchant's breach or threatened breach of this Section 12, Forte may suspend any and all rights granted to Merchant under the Agreement and shall be entitled to injunctive relief, without the need of posting a bond, in addition to all legal or equitable relief that may be available to Forte.

11.2 Forte's Confidentiality. In performing its duties under this Agreement, Forte will comply with all applicable federal and state Regulations relating to privacy and security of non-public consumer financial information, including requirements under Gramm Leach Bliley Act, the NACHA Rules and PCI Data Security Standards.

11.3 Exceptions. This Section 10 will not apply to Confidential Information that (i) was already available to the public at the time of disclosure, (ii) becomes generally known to the public after disclosure to the other party, through no fault of the other party, (iii) is disclosed under force of law, governmental regulation or court order, (iv) is required to be disclosed by the ODFI or applicable Payment Network.

12. INDEMNIFICATION.

Merchant shall indemnify and hold harmless Forte, its directors, officers, employees, affiliates, and agents from and against all proceedings, claims, demands, losses, liabilities, damages and expenses resulting from or otherwise arising out of (i) the Services in this Merchant Services Agreement, (ii) Merchant's or Merchant's employees and agents acts or omissions in connection with the Services provided pursuant to this Merchant Services Agreement, or (iii) any infiltration, hack, breach, or violation of the processing system resulting from, arising out of, or in any way related to Merchant's ability to use of the services provided herein including but not limited to Merchant's use of an Agent or any other third party processor or system or (iv) any issue between Merchant and its customer(s) or another third party. This indemnification shall survive the termination of the Agreement.

13. LIMITS OF LIABILITY.

13.1 Errors of Others. Forte shall not be held responsible for errors, acts or failures to act of others, including, and among other entities, banks, communications carriers or clearing houses through which Transactions may be originated or through which Forte may receive or transmit information, and no such entity shall be deemed an agent of Forte.

13.2 Limitation on Acquirer Liability. Merchant acknowledges that Acquirer is not liable for any action or failure to act by Merchant or Forte, and that Acquirer shall have no liability whatsoever in connection with any products or services provided to Merchant by Forte.

13.3 Damages.

13.3.1Neither party shall be liable to the other or any third party for any special, consequential, incidental or punitive damages of any kind or nature incurred in relation to the Agreement whether or not (i) any claim for these damages is

based on tort or contract; or (ii) the other party knew or should have known the likelihood of such damages occurring under the circumstances. Neither party shall assert any such claim against the other party or its subsidiaries or affiliated companies or their respective officers, directors, or employees.

Forte's maximum liability hereunder for any claims whatsoever shall in no event exceed \$5,000.

13.3.3 No claim may be brought by Merchant or any of its affiliates more than one (1) year after the accrual of the claim. The limitations of liability contained in this section shall apply without regard to whether other provisions of the Terms and Conditions have been breached or have proven ineffective.

14. COMPLIANCE WITH RULES, REGULATIONS AND

LAWS. In performing its duties under this Agreement, each party agrees to comply with all applicable Rules, Regulations and Laws, including but not limited to any applicable data security requirements under the PCI-DSS Standards. Forte bears no responsibility for any lack of compliance with these Rules and Regulations by Merchant and directs Merchant to seek the counsel of outside legal assistance should Merchant have questions or concerns regarding compliance with such. Merchant agrees to cooperate and provide information requested by Forte to facilitate Forte's compliance with any applicable Law, Rule or Regulation. Additionally, Merchant shall reimburse Forte for any fines or loss of funds imposed on Forte for any violation of applicable Rules, Regulations, laws or the PCI Data Security Standards by Merchant.

15. NOTICE OF ERRONEOUS OR UNAUTHORIZED TRANSFERS.

Merchant shall regularly and promptly review all Transactions and other communications from Forte and shall notify Forte upon discovery of any and all discrepancies between Merchant's records and those provided by Forte, the ODFI or Merchant's bank, or with respect to any transfer that Merchant believes was made without proper authorization. Merchant agrees to provide Forte with written notice of any discrepancy or failure within thirty (30) days of the date on which the alleged failure or error first occurred. Failure to so provide notice shall be deemed an acceptance by Merchant and a waiver of any and all rights to dispute such failure or error. Forte shall bear no liability and have no obligations to correct any errors resulting from Merchant's failure to comply with the duties and obligations stated herein.

16. Forte SERVICE POLICY.

Merchant acknowledges and understands that Forte does not warrant that the Services will be uninterrupted or error free and that Forte may occasionally experience delays or outages due to disruptions that are not within Forte's control. Any such interruption shall not be considered a breach of the Agreement by Forte shall use its best efforts to remedy any such interruption in service as quickly as possible.

17. USAGE.

17.1. Use Restricted to Lawful Purpose. Merchant agrees to use the Services solely for lawful purposes. Merchant agrees that it will not transmit any material through Forte's Payments Gateway in violation of any Federal, State or foreign law, including but not limited to, copyrighted material, material legally judged to be threatening, obscene, or material protected

by trade secret laws. Forte reserves the right to use all means necessary to monitor Merchant's actions in the event of a real or perceived security breach.

17.2 Objectionable Material. Merchant agrees that Forte, at its discretion, may remove objectionable materials residing on Forte's servers. Forte shall use its discretion to define what constitutes objectionable material. Forte reserves the right to terminate Services to Merchant should Forte deem Merchant's use of the Services are for an unlawful purpose. In the event of such an occurrence, Forte shall make reasonable efforts to notify Merchant prior to taking any such action, but is not required to do so.

17.3 Proper Usage. Merchant agrees to comply with the reasonable and acceptable use policies, rules, regulations, terms and conditions of any networks accessed by Merchant through Forte's Services. Forte reserves the right to deny access to, or close any account(s) which, in Forte's opinion, is (are) causing or may cause, harm to or negatively affect an Forte server or third party network accessed through Forte. In the event of such an occurrence, Forte shall make reasonable efforts to notify Merchant prior to taking any such action, but is not required to do so.

18. AUDIT REQUIREMENTS.

Merchant agrees to cooperate fully with Forte in conducting a review of Merchant's use of the Services to verify that Merchant is using the services in compliance with this Agreement. Specifically, Merchant authorizes Forte to audit its use of Forte's systems and Services in order to comply with Forte's annual NACHA and PCI-DSS audit requirements. Merchant agrees to undertake a self-audit per the NACHA Rules and PCI Security Data Standards compliance standards, if applicable.

19. DISCLAIMER OF WARRANTIES.

Except as otherwise specifically provided herein, Forte's products and services are provided hereunder "As Is" without warranty of any kind. Except as otherwise specifically provided herein, to the maximum extent permitted by law, Forte expressly disclaims any and all warranties, conditions, representations, and guarantees with respect to the Forte products and services, whether express or implied, arising by law, custom, prior oral or written statements, or otherwise, including without limitation, any warranty of merchantability, fitness for a particular purpose or non-infringement. No representation or other affirmation of fact, including, without limitation, statements regarding capacity, suitability for use or performance of the Forte products or services, whether made by employees of Forte or otherwise, which is not contained in these Terms and Conditions, shall be deemed to be a warranty by Forte for any purpose, or give rise to any liability of Forte whatsoever.

20. INVESTIGATIVE REPORT.

Merchant is on notice that an investigative or Consumer Report may be made in connection with the Agreement. Merchant authorizes Forte or any Credit Bureau or any Credit Reporting Agency employed by Forte or any of its agents to investigate the references given or any other statements or data obtained from Merchant, or any of its principals, in connection with the Agreement or for the purpose of obtaining services from Forte. Subsequent Consumer Reports and inquiries may be required or

used in conjunction with an update, renewal or extension of the Agreement.

21. VOLUME AND FINANCIAL RE-EVALUATION.

Forte reserves the right to re-evaluate Merchant's financial position at its own discretion throughout the course of Forte's business relationship with Merchant. Such re-evaluation may result in modification of the fee structure, reserve amount, applicable discount fees or termination of the agreement between Merchant and Forte in accordance with these Terms and Conditions.

22. TERM AND TERMINATION.

22.1 Term. The Agreement shall have an initial term of one (1) year from and after the Effective Date and shall automatically renew for successive one (1) year periods unless either party provides thirty (30) days' written notice of termination to the other party prior to the end of the current term. Merchant's account will be closed at the end of the then-current billing cycle.

22.2 Early Termination Fee. Merchant agrees and acknowledges that should the Agreement be terminated for any reason prior to the expiration of the initial term of one (1) year, Merchant shall be assessed an early termination fee of \$99.00, payable to Forte along with any and all other financial obligations due Forte in connection with any transaction processed by Forte on behalf of Merchant (whether before or after such termination). An exception to this early termination fee will be made should Merchant terminate without cause within the first 30 calendar days of the initial term.

22.3 Immediate Termination. Forte may immediately terminate the Agreement without prior notice under the following conditions: (i) in the event Merchant is or becomes bankrupt or is unable to pay its debts as they become due; (ii) if Forte reasonably determines that Merchant has violated any term, condition, covenant, or warranty of the Agreement or Terms and Conditions; (iii) Forte determines that the type of business in which Merchant is engaged is or becomes an industry or business that Forte is prohibited from providing its services to; (iv) if Merchant is using the Services for a purpose other than a permissible use; or (v) if Forte is instructed to terminate by Acquirer or Payment Association.

22.4 Post-termination Rights and Obligations. Upon the effective date of termination of the Agreement, Merchant's rights hereunder to use the Services shall cease, but Merchant's obligations in connection with any transaction processed by Forte on behalf of Merchant (whether before or after such termination) shall survive termination. Promptly upon termination of the Agreement for any reason, Merchant shall return or destroy, as requested by Forte, all materials pertaining to the Services, including all copies thereof.

23. AMENDMENT OR MODIFICATION OF TERMS.

Unless otherwise provided for in these Terms and Conditions, Forte reserves the right to amend the terms of its agreement with Merchant upon at least ten (10) days written notice to Merchant. Merchant's continued use of the Services after the designated Effective Date shall indicate Merchant's acceptance of the new terms. These Terms and Conditions are subject to such modifications, changes, and additions as may be required, or deemed to be required by Forte, by reason of any applicable Rule or Regulation.

24. ASSIGNMENT.

The rights granted under the Agreement are and shall be personal to Merchant and shall not be assigned by any act of Merchant or by operation of law, without the prior consent of Forte, which shall not be unreasonably withheld. Any attempt on the part of Merchant to sub-license or assign to third parties its rights or obligations hereunder without such consent shall constitute a material breach of its agreement with Forte and grounds for termination of the Agreement. Forte may assign its rights and obligations under the Agreement without the approval of Merchant, but shall provide notice of such assignment to Merchant.

25. NOTICE.

Any notice required to be given by either party hereunder, excluding notice of changes in fees, shall be in writing and delivered personally to the other designated party, or sent by any commercially reasonable means of receipted delivery, addressed, to that party at the address most recently provided in writing. Either party may change the address to which notice is to be sent by written notice to the other under any provision of this paragraph.

26. GENERAL PROVISIONS.

26.1 Binding Agreement. The agreement between the parties hereto shall be binding on the parties only upon Forte's approval of Merchant's signed or e-signed application. **26.2 Jurisdiction/Venue.** The Agreement shall be governed by and construed in accordance with the internal laws of the state of Texas, and the parties consent to the jurisdiction and venue of the federal and state courts sitting in Collin County, Texas. No waiver by either party of any default shall be deemed as a waiver of prior or subsequent default of the same or other provisions of the Agreement.

26.3 Force Majeure. Neither party shall be liable for, or be considered in breach of or default under the Agreement on account of any delay or failure to perform its obligations hereunder as a result of any causes or conditions that are beyond

such party's reasonable control and that such party is unable to overcome through the exercise of commercially reasonable diligence. If any force majeure event occurs, the affected party shall give prompt written notice to the other party and shall use all commercially reasonable efforts to minimize the impact of the event.

26.4 Severability. Should any term, clause or provision hereof be found invalid or unenforceable by a court of competent jurisdiction, such invalidity shall not affect the validity or operation of any other term, clause or provision and such invalid term, clause or provision shall be construed to most closely reflect the original intent of the parties.

26.5 Waiver. The waiver of any breach or default of this Agreement will not constitute a waiver of any subsequent breach or default, and will not act to amend or negate the rights of the waiving party.

26.6 Entire Agreement. The Agreement along with these Terms and Conditions constitute the entire understanding of the parties, and revoke and supersede all prior agreements between the parties and are intended as a final expression of their agreement.

27. ELECTRONIC SIGNATURES.

Under the Electronic Signatures in Global and National Commerce Act (E-Sign), this Merchant Services Agreement and all electronically executed documents related hereto are legally binding in the same manner as are hard copy documents executed by hand signature when (1) your electronic signature is associated with the Merchant Services Agreement and related documents, (2) you consent and intend to be bound by the Merchant Services Agreement and related documents, and (3) the Merchant Services Agreement is delivered in an electronic record capable of retention by the recipient at the time of receipt (i.e., print or otherwise store the electronic record). This Merchant Services Agreement and all related electronic documents shall be governed by the provisions of E-Sign.